

**District Strategic Planning Team**  
**8-19-08**  
**Meeting Notes**

**Members Present:** Karen Arredondo, Robyn Arredondo-Savage, Susan Ashcraft, Kathleen Clark, John Conway, Randy Forrest, Shelby Hobart, Rick Horvath, Laura Kajfez, Frank Menger, Nidia Lias, Howard Oechsner, Jill Osborne, Gretchen Reinhardt, Mary Sorensen, Pam Ware, Rochelle Wells, Julie Wilson

**Facilitators:** Arthur Tate, Chris Busch

**Members Absent:** Alisa Clyne, Rose Crutcher, Francisco Garcia, Michelle Helm, Chrissy Herrera, Bill Hobson, Greta Olsen, Justin Szymakowski

Dr. Tate welcomed everyone and reviewed the agenda:

- Review draft and finalize enrollment planning assumptions
- Small group brainstorming
- Whole group sharing
- Action plan for future meetings

**Variables to consider**

- Cost/facility overhead vs. student ratio
- Student enrollment vs. capacity
- Maintenance cost of building
- Property values by school site (sell or lease)
- Potential use of buildings (zoning issues)
- Restructuring of all sites (i.e. K-6)
- Options for redrawing boundaries
- Transportation costs (taking schools out of mix)
- If building closed what HR cost (HQ, RIF, transfer, replace)
- Decision point for enrollment capacity (72% ? 80%)
  
- In depth enrollment analysis by school (trends)
  - Open enrollment students
  - Current enrollment vs. capacity
  - Neighborhood (kids who live in neighborhood)
  - Busing (no. of students, how far they have to ride, total no. of miles)
- Total maintenance costs/building
- Projected maintenance costs/building
- School labels/achievement scores
- % age of students receiving free lunches
- Projected income possibility generated by using building differently (i.e. selling, leasing)
- What other uses could a particular building be put to (i.e. day care)
- Actual and projected enrollment by grid and school
  
- School enrollments
- Enrollment trends, projections\*
- Number of students from neighborhood, from within district, outside the district\*
- Location of schools in proximity to adjoining districts or other TD3 school
- Age and cost to maintain\*

- Square footage – additional special facilities with potential for other use
- Transportation costs (current)
- Bond improvements that have been made
- Present school configurations – what schools are K-8
  
- Would repurposing school from K-5 school to K-8 save on district operating expenses
- How many have portables and how much could be saved by removing
- Criteria for location selection
  - Usage
    - Current enrollment
    - Enrollment trends
    - Programs/magnets what is space being used for currently
    - Criteria for location selection
    - Programmatic mandates/current usage
- Capacity – raw and current %
- Condition of facility age plus repair/maintenance plan with \$\$\$ attached
- Facility cost per year (utilities etc.)
- Bussing per school
  - % at school
  - Distance of kids
  - % special needs mandated
- Walk-ability per school and what is criteria and public transit assumptions/criteria (Orbit/Light Rail)
- Can get some information from previous closing schools task force study
- Could neighboring school absorb closed schools

### **Enrollment Planning Assumptions**

- **Increasing student achievement will maintain or increase enrollment**
  
- **Providing a well-rounded education within all schools would maintain or increase enrollment**
  
- **Continued assertive marketing will maintain or increase enrollment**
  
- **Providing a variety of learning options that address individual student needs, interests and achievement will maintain or increase enrollment**
  
- **Exceptional communication, customer service and collaboration with families and community will maintain or increase enrollment**
  
- **In 5 years total enrollment will be approximately 12,500 students. In 10 years total enrollment will be approximately 13,500 students**

**Future Meeting Dates:**

<b>Meeting Day</b>	<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
Tuesday	8/26/08	Bd Rm	5:00-7:00 pm
Tuesday	9/2/08	C1/C2	5:00-7:00 pm
Tuesday	9/23/08	Bd Rm	5:00-7:00 pm
Tuesday	10/14/08	Bd Rm	5:00-7:00 pm
Tuesday	10/21/08	Bd Rm	5:00-7:00 pm
Tuesday	10/28/08	C1/C2	5:00-7:00 pm
Tuesday	11/4/08	C1/C2	5:00-7:00 pm
Tuesday	11/18/08	Bd Rm	5:00-7:00 pm
Tuesday	12/2/08	Bd Rm	5:00-7:00 pm
Tuesday	12/9/08	Bd Rm	5:00-7:00 pm